



VINAYAKA MISSION'S  
**KIRUPANANDA VARIYAR  
MEDICAL COLLEGE & HOSPITALS**

**Vinayaka Mission's Kirupananda Variyar Medical College & Hospitals,  
Salem- 636308**

**A constituent College of Vinayaka Mission's Research Foundation  
(Deemed to be University)**

## **Institutional Research Promotion Policy**

### **Vision:**

- To establish superlative standards of institutional research in support of the University's vision in delivering highest scientific and ethical standards of research that makes a difference to society.

### **Mission:**

- To facilitate, enhance and organize an environment to impart effective and efficient research for advancement of institution in support of its vision to become a renowned research institution.

Education requires a constant refurbishment which is done by incessant research. Research makes it possible to create new knowledge, innovation and updation that make the teaching more vibrant and scientific.

### **Purpose:**

- To provide utmost interest in research to the faculty members of all departments for carrying out novel research work.

### **Objectives:**

- To promote research activities at the Vinayaka Mission's Kirupananda Variyar Medical College & Hospitals, Salem.
- To create an excellent research ambience and improving research infrastructures.
- To facilitate inter, multi and trans-disciplinary research collaborations.
- To publish papers in international reputed journals with high impact factor.
- To continuously monitor the research progress of the institution by assurance of quality in research by appropriate committees.

- To recognize and honour both faculty and students of the institution based on their research output.
- To aim at higher standards of research and promote the globalization of research to achieve global visibility of the institution.

### **Institutional Research Committee (IRC)– Guidelines:**

#### **Constitution:**

The IRC shall comprise of following members:

- Head of the Institute as Chairman of the Committee
- Medical Superintendent as Deputy Chairman
- Faculty representative from Preclinical, Paraclinical and Clinical subjects
- Subject experts will be special invitee depending on the agenda of the meeting.
- Minimum one non-affiliated member will be invited.

#### **Committee Meetings:**

- There will be a minimum of one IR committee meeting every month on first Friday with the exception of those weeks that the institution is closed due to a holiday or in other circumstances as determined by the administrators.
- IRC members and investigators will be provided, in advance, with a schedule of the dates of committee meetings for the calendar year.
- The meeting will be conducted with minimum of five members present in the quorum should excluding Variyar Administrative Board (VAB).

#### **Roles and Responsibilities of IRC:**

Members will co-ordinate

1. To improve the collaborative and multidisciplinary research activities.
2. To improve the research publications.
3. To improve research lab facilities in all departments.
4. To monitor the research consultancy and MOU for research activity.
5. To guide and review the extramural funded projects.
6. To scrutinize the research protocol including methodology and recommend it to IEC.
7. To review the intramural funded research projects and recommend it to administrators.

8. To review the research project progress approved by IEC.
9. To improve the research quality and research outcome.

**Research promotion Policy:**

1. Faculties are directed to adhere to the code of conduct and ethics during their research as per university norms [Reference – VMRF (DU) Research Code of Conduct and Ethics].
2. Faculty of each department shall conduct research in institutional thrust areas of research identified by the institution in addition to any research areas preferred by the faculty.
3. Faculty publication in peer reviewed indexed journals with high impact factor (WEB of science / SCOPUS/ PubMed/ UGC approved journals / MCI recognized indexing agencies) are appreciated. Incentives for publication stand as per the university guidelines [Reference – VMRF (DU) Guidelines / Policy for award of incentives with respect to research publications].
4. Standardization of authors and the affiliations in the publication and journal indexing should be strictly adhered to as per university norms [Reference – VMRF (DU) Policy/ Guidelines on standardization for author, affiliation and institution names in publications].
5. All research work/ dissertations/ thesis/ publications of faculty / postgraduates have to go through plagiarism checking to maintain academic integrity as per the university norms [Reference - VMU (DU) Academic Integrity and Prevention of Plagiarism]. The number of articles mandatory to be published by faculty has to be followed every year.
6. PG Dissertations / research projects shall be research focused. Every project shall lead to at least one / two research publication in an indexed journal as mentioned above. Faculty research projects and PG Dissertations will be scrutinized by Institutional Research Committee (IRC) through 1<sup>st</sup> progress report presentation by faculty & PG 3 months from the date of ethical clearance obtained for their study followed by 2<sup>nd</sup> progress report 3 months from the date of 1<sup>st</sup> progress report presentation and 3<sup>rd</sup>

progress report 6 months from the date of presentation of 2<sup>nd</sup> progress report to ensure the quality in research.

7. Faculty members shall be permitted to attend conference / workshop / CME relevant to their field of research in India or Abroad with on duty leave (Subject to inspection / availability of leave / administration decision). Faculty members shall apply for travel grants to the external funding agencies / university.
8. Faculty members invited for keynote address / plenary lecture in conference/seminar, etc. shall be permitted with on duty leave.
9. Research oriented workshops / training programs will be conducted every month.
10. Faculty shall apply for intramural funds for research either of institution / VMRF (DU) or apply for extra mural funds for research. They are also encouraged to apply for seed money from funding agencies or pharmaceuticals relevant to their field of interest.
11. Faculties are encouraged to identify inter-disciplinary research in their chosen field of research and can collaborate with other institutions/ hospitals by signing MoU.
12. Faculty is given the option to pursue research work leading to award of Ph.D degree in our own university as part-time candidates.
13. Faculty are encouraged to do further online programs or advanced courses or degree or fellowships in research.
14. Institutional incentives for research will be subject to availability of fund allotted for research every year.
15. Faculty / PG/ UG excelling in research will be felicitated by certificate of appreciation every year on research day celebration.

  
Deputy Dean

  
Director- HDC

  
Medical Superintendent

  
Dean

Prof. Dr. Deepti Shastri, M.S., MNAMS,  
Deputy Dean

Prof. Dr. M. K. V. Varivara  
Director-Hospital Development Committee

Prof. Dr. G. Ramesh, M.D.,  
Medical Superintendent

Prof. Dr. Milind V. Bhutkar, M.D., MNAMS  
Dean

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